



THE KITALE NATIONAL POLYTECHNIC

P.O. BOX 2162, KITALE TEL. 0202380086, 0721379304

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Date: 24th November, 2025

INTERNAL ADVERT

VACANCY ANNOUNCEMENT FOR CASUAL SECURITY GUARDS

The Kitale National Polytechnic invites applications from qualified, competent, and self-motivated individuals for a casual engagement as security officers.

Job Description

Duties and responsibilities at this level will include:

- i. Patrolling and monitoring activities in the Polytechnic premises regularly to discourage criminals and ensure the environment is safe and secure
- ii. Evicting trespassers and violators and detaining perpetrators while following legal protocols before relevant authorities arrive to take over
- iii. Controlling the entrance and departure of employees, visitors and vehicles according to protocols
- iv. Providing detailed reports on daily activities and any incidents that may have occurred to management
- v. Using provided communication devices such as two-way radios in a clear and concise manner
- vi. Reporting incidences as they occur.

Application Procedure:

Interested candidates are invited to submit their applications with detailed CVs, copies of academic, National ID and certificate of Good Conduct. Applications should be emailed to: principal@kitalenationalpolytechnic.ac.ke to reach not later than 28th, November, 2025.

Inclusivity Statement:

Kitale National Polytechnic is an equal opportunity employer. Persons with Disabilities (PWDs), women, youth, and marginalized groups are highly encouraged to apply. The Polytechnic is committed to diversity and inclusivity in the workplace.

The Chief Principal

Kitale National Polytechnic
P.O. Box 2162 – 30200
Kitale, Kenya

Approved for Circulation

